

**The International Medical Physics Certification Board  
(IMPCB)**

**By-Laws**

***Brief Summary***

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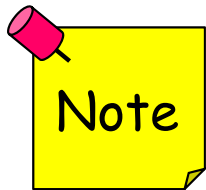
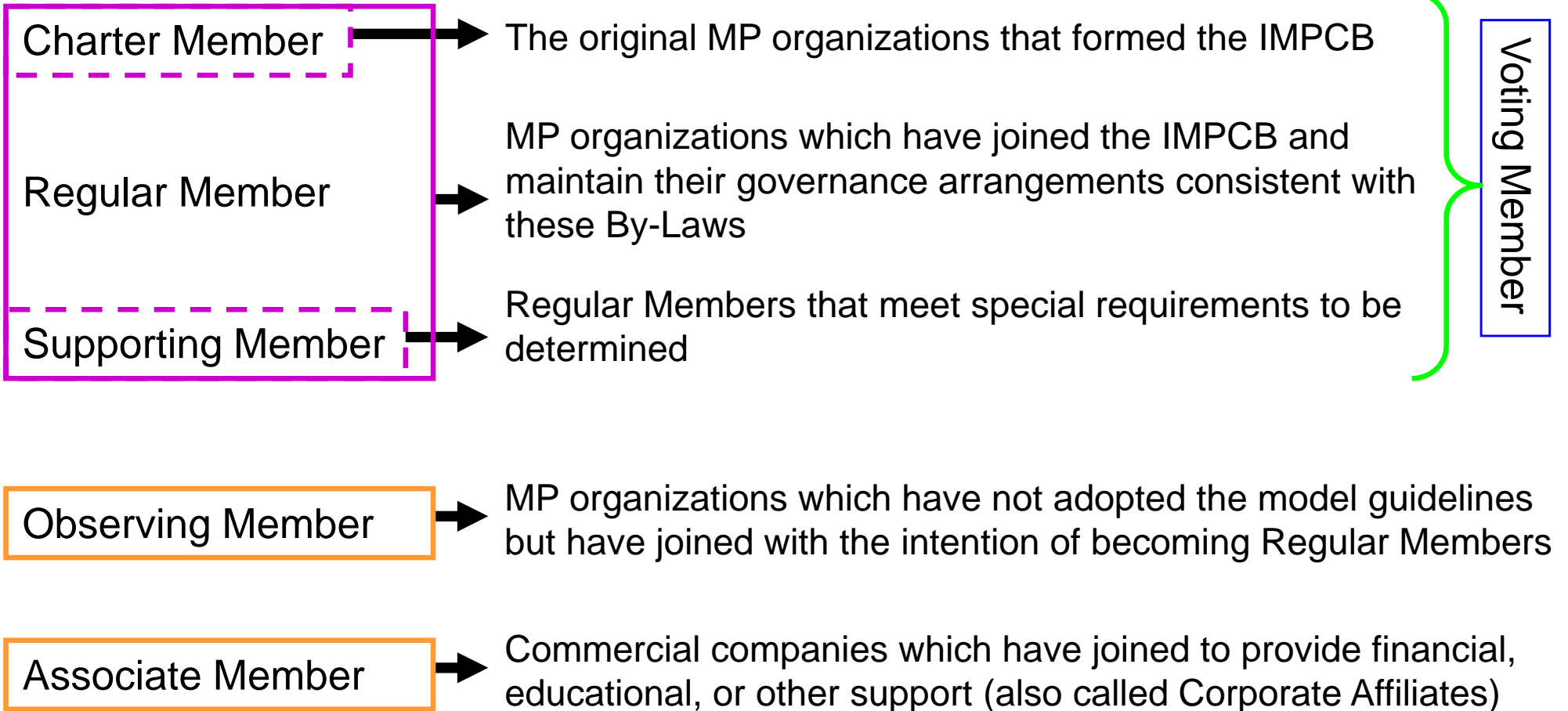
# What are the Objectives of IMPCB?

- To define **minimum** professional standards
- To establish the infrastructure, requirements and assessment procedures for the accreditation of medical physics (MP) certification programs
- To establish the infrastructure, requirements and examination procedures for the certification of medical physicists
- To conduct examinations to test the competence of candidates
- To grant and issue certificates
- To maintain a registry of certificate holders
- To establish a continuing education and professional development system




**If in conflict, the Bylaws will hold.**

# 5 Types of Members



**Note**

*Membership application shall be on an authorized form.*

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# Six Officers

## Executive Committee (EXCOM)

President

- represents the IMPCB

Chief Executive Officer (CEO)

- chairs all EXCOM meetings
- handles all day-to-day operation

Secretary General

Registrar

- Registry & Records Committee (RRC) Chair

Chief Examiner

- Accreditation Committee (AC) Chair

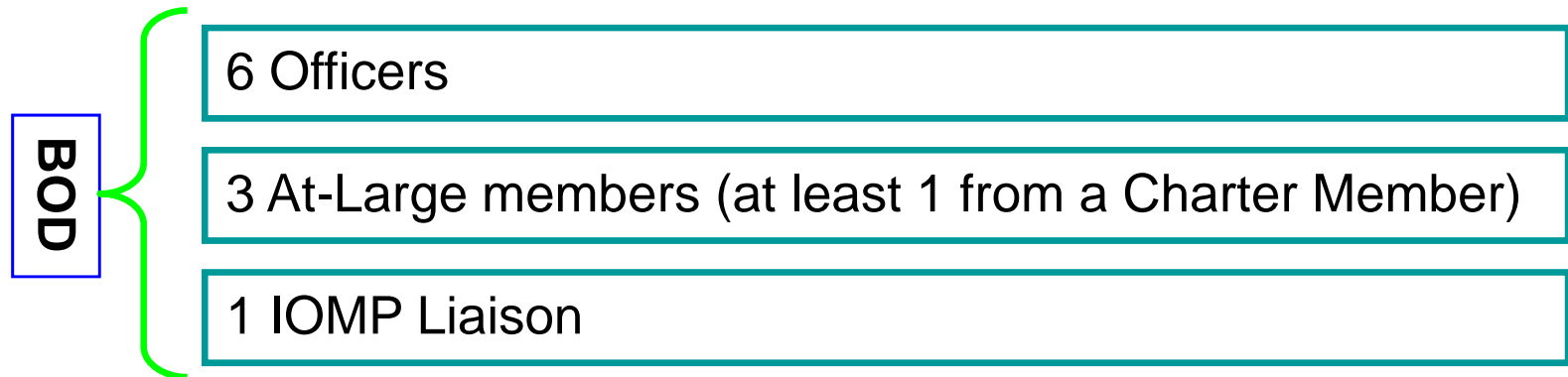
Treasurer



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# Board of Directors (BOD)

consisting of 10 individuals



- Role** → • direct the operation of the IMPCB
- Terms** → • 3 years except the CEO  
• CEO term is determined by the BOD, with a maximum of 9 years
- Election** → • managed by the Nomination & Election Committee (NEC)  
• 3 year terms on a staggered basis (see Appendix slides)  
• election by a majority vote of the BOD



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# Five+ Committees

## Accreditation Committee (AC)

- at least 3 members including Chair
- responsible for all matters related to application and accreditation

## Registry & Records Committee (RRC)

- 3 members + Chair (Registrar)
- responsible for keeping official record

## Rules Committee (RC)

- 3 members including Chair (the most recent past CEO if available)
- responsible for vetting all changes in policies, Rules, and By-Laws before being acted on by the EXCOM and the BOD

## Nomination and Election Committee (NEC)

- the most recent past President, CEO, and a third served in the EXCOM
- elects its own Chair
- responsible for all election processes

## Finance Committee (FC)

- 3 members (Treasurer as Chair, Secretary General, and the CEO)



Note

*The BOD may establish other committees and sub-committees as needed.*



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# Rules

- The Rules augment the By-Laws.
- Their purpose shall be to detail and expedite administrative matters of the Board.
- The enactment and amendment of a Rule shall require a majority vote of the members of the BOD and becomes effective immediately.



If in conflict, the Bylaws will hold.

# Amendments

- The Rules Committee, the BOD or a Regular Member may propose amendments to the By-Laws.
- Amendments to the By-Laws shall require a minimum of two thirds support of the BOD before being able to be put to the Regular Members for a vote.
- A simple majority (> 50%) of the Voting Members shall decide the vote.



If in conflict, the Bylaws will hold.



# Liability

No Director or Officer of the Board shall be personally liable for damages in any proceeding brought by, or in connection with any claim, action, suit, or proceeding to which he or she may be or is made a party by reason of being or having been a Director or Officer of the Board, provided, however, that such relief from liability shall not apply in any instance where such relief is inconsistent with any provision of the Code applicable to corporations described in 501 (c) (6) of the Internal Revenue Code.



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# Members of the By-Laws Committee

**Sean Geoghegan**

**voting member**

**Maria Ester Brandan**

**voting member**

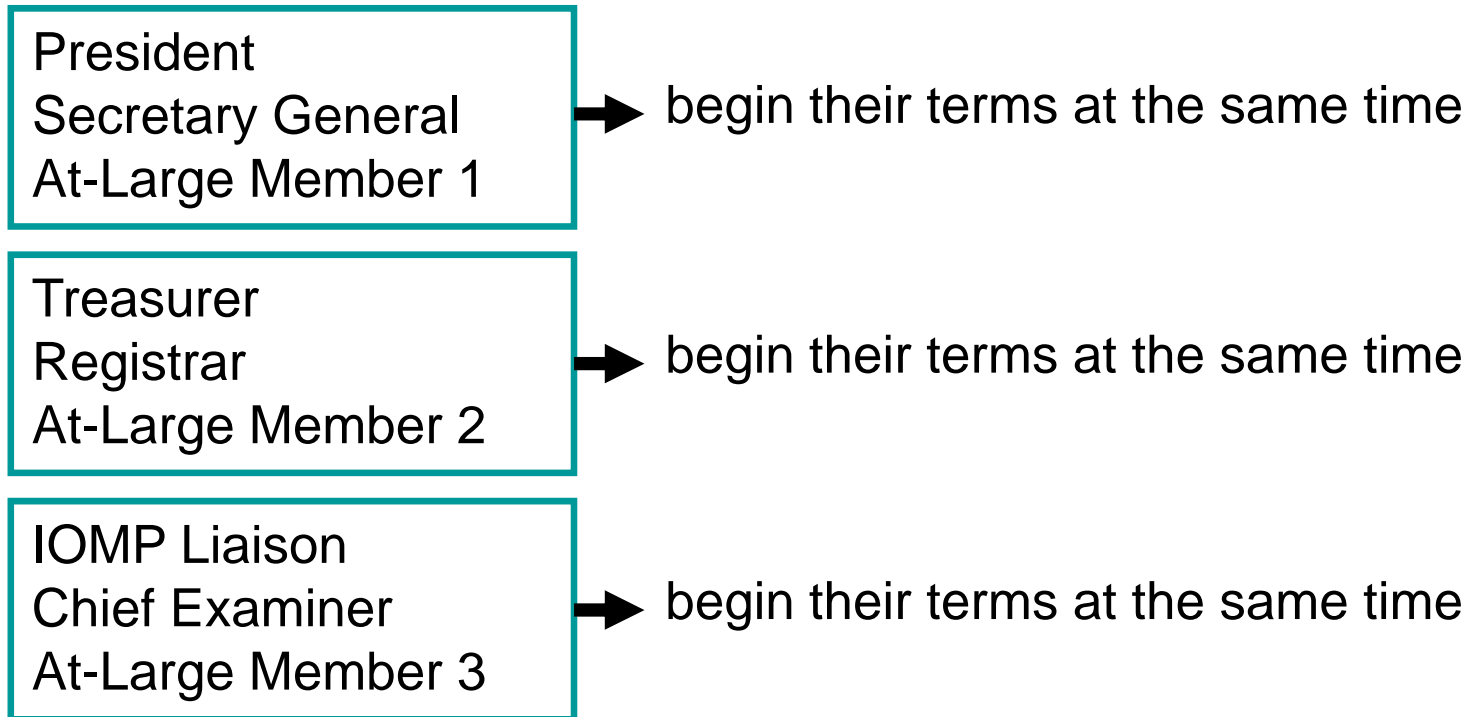
**Siyong Kim**

**voting member**

**Raymond Wu**

**non-voting member**

# Appendix I: Staggered Term System




If in conflict, the Bylaws will hold.

# Appendix II: Staggered Term Election

		Year 1	Year 2	Year 3	
Brd & Excom	President	█	█	█	
Brd & Excom	CEO	█	█	█	---
Brd & Excom	SG	█	█	█	
Brd & Excom	Registrar	█	█	█	
Brd & Excom	Ch Examiner	█	█	█	
Brd & Excom	Treasurer	█	█	█	
Board	BM 1	█	█	█	
Board	BM2	█	█	█	
Board	BM3	█	█	█	
Board	IOMP Liaison	█	█	█	
Accred Cmte	ACM2	█	█	█	
Accred Cmte	ACM3	█	█	█	
RR Cmte	RRC2	█	█	█	
RR Cmte	RRC3	█	█	█	
RR Cmte	RRC4	█	█	█	
Rules Cmte	RC1, Chair	█	█	█	
Rules Cmte	RC2	█	█	█	
Rules Cmte	RC3	█	█	█	
NE Cmte	NEC1, Chair	█	█	█	
NE Cmte	NEC2	█	█	█	
NE Cmte	NEC3	█	█	█	



- Elect 21 for year 1
- Elect 6, 7 or 8 in year 2
- First term is 1 to 3 years except CEO
- Future terms are all 3 years except CEO

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